

The meeting was called to order at 7:34PM

President Cabuhat stated that notice of this meeting held via Zoom was posted on the Bergenfield Website, sent by e-mail to the Record and Cablevision in compliance with the "The Open Public Meetings Act". It was placed on one Bulletin board in the Municipal Building and placed on file in the Borough Clerk's office.

ROLL CALL

- Dr. Cheriyan
- Mrs. Pfannen
- Mr. Cabuhat
- Ms. Aquino
- Mrs. Plan

Also, present AnneMarie Delacruz, Kayla Williams, Susan Barker, Jim Fedorko, and Sarah Bambino

OPEN HEARINGS

No Open Hearings

There being no one present who wished to be heard on a motion made by Mrs. Pfannen and seconded by Mrs. Aquino the time for Open Hearings was closed.

MINUTES

A motion was made by Mrs. Pfannen, seconded by Mrs. Aquino, and carried that the minutes of the regular meeting of March 2025 be accepted as written.

BILLS TO BE PAID

Mrs. Delacruz stated that on behalf of President Cabuhat, Purchase Orders have been signed by Mrs. Delacruz and submitted. A motion was made by Mrs. Pfannen and seconded by Mrs. Aquino and carried that the following bills were reviewed and approved.

Amazon Services	\$ 274.64
Amazon Services	\$ 77.00
Tyco Animal Control	\$ 3,026.66
Tyco Animal Control	\$ 3,086.66
Cooper Pest Control	\$ 75.00
Mid Bergen Regional	\$ 22,790.00
Safe Sitter	\$ 477.00
WB Mason	\$ 143.29

REPORTS**Legal and Finance**

"No Report"

Medical

"No Report"

Personnel

"No Report"

Publicity

The Board of Health meeting was advertised on the Bergenfield Website, The Record and Cablevision.

Liaison To Mayor & Council

"No Report"

Legislature & Regulatory

"No Report"

Written Reports of the Department

Mr. Fedorko shared his report on the drug overdoses within Mid-Bergen from 2020 to 2024 and stated that the average age was between the youngest being 12 and oldest being 72 yrs. old who had died from Fentanyl overdose. He mentioned that the trend has been decreasing. Mr. Fedorko also discussed measles which is the largest outbreak recently, he referred to the Disneyland measles outbreak in 2015. In this outbreak there were 80 confirmed positive cases who were non vaccinated and 74 with an unknown status. He discussed the measles patient from Fort Lee who went to Englewood Hospital. Mr. Fedorko referred to his chart and discussed the cases in detail and vaccination rates and religious exemptions.

Kayla Williams did not have anything to report. She briefly discussed the issues with staples and stated that a few summonses were issued. Staples has complied and hired a new pest control company who have identified the issues. The new Manager has hired a cleaning company and has asked the Contractor to seal up the holes which cleared the infestation issue. Susan Barker mentioned that Tommy Fox had a perfect inspection.

Sarah Bambino was welcomed. Ms. Bambino discussed Health Education at the Elementary schools. She mentioned that Mid- Bergen also offer health awareness and education at the senior centers, civic centers and libraries. She discussed the chronic disease lecture series in detail. She mentioned that she reached out to the library to check if their space can be utilized once a month. Kayla asked Sarah if these programs would target the middle/high schoolers as well which Sarah explained in detail to the Board members. Dr. Cheriyan mentioned that it would be good to have a member of the school staff present if these lectures are extended to Middle and High Schoolers. Mrs. Delacruz mentioned that Franklin and Washington schools have not been mentioned and Sarah confirmed that the schools have not reached out to her for Health Education. Dr. Cheriyan inquired if she deals with mental health and behavioral issues and advised Ms. Bambino to contact Ms. Villone at Franklin School who is the counsellor for the district, Dr. Cheriyan stated Ms. Villone will be able to assist Ms. Bambino with coordination of programs. Kayla mentioned the Administrator for the school district and stated that she will forward Ms. Bambinos contact details to him.

Mr. Fedorko asked Dr. Cheriyan if he would like to volunteer as a Guest Speaker at any of the School Health Education lecture series, Dr. Cheriyan agreed. Mr. Fedorko also mentioned the blood pressure cuff program and stated that the blood pressure cuffs have been ordered and that Nurse Liz will be signing up for the Chronic Disease Management Class.

A motion was made by Mrs. Pfannen seconded by Vice President Plan and carried that the written reports for March 2025 be accepted as written.

CORRESPONDENCE

“No Report”

UNFINISHED BUSINESS

President Cabuhat mentioned the TNR Program and the meeting with the new Animal Control. Mrs. DeLaCruz mentioned that phone calls are being referred to Animal Control beginning March 1, 2025, and that the Health Department had referred some phone calls regarding stray cats. President Cabuhat mentioned that Animal Control could be invited to one of the Board Meetings and Mrs. DelaCruz asked President Cabuhat if he had a contact for the county.

NEW BUSINESS

Ordinance No. 25-001

AN ORDINANCE TO AMEND AND UPDATE CHAPTER 344-26 OF BOROUGH OF BERGENFIELD, NEW JERSEY, ENTITLED “SANITARY CODE”

WHEREAS the Board of Health recognizes the need to update Bergenfield’s licensing and permit fee schedule for retail food establishments to address the rising costs of regulatory compliance, inspections, and operational demands, and to ensure a comprehensive fee schedule that reflects current economic conditions, regulatory requirements, and the increasing complexity of food safety compliance; and

WHEREAS, the fees, unchanged since 2017, require adjustment due to the economic impacts of COVID-19, inflation, and increased complexity of retail food establishments, including mixed-use restaurants (e.g., bakeries and grocery stores, dual establishments) and mobile food vendors, and increased applications of specialized food truck events, requires additional time for inspections and regulatory compliance.

NOW, THEREFORE, be it resolved by the Board of Health of the Borough of Bergenfield that the aforesaid ordinance be and the same is hereby passed on March 11, 2025 and that the secretary of the Board of Health be authorized to advertise in the Record, the passage of the said ordinance as required by title only.

MOTION OFFERED by: Dr. Cheriyan SECONDED by: Mrs. Pfannen

Roll Call	Yes	No	Abstain	Absent
CHERIYAN	x			
PFANNEN	x			
CABUHAT	x			
AQUINO	x			
PLAN	x			

Mrs. Pfannen made a motion to pass the first reading of the updated Ordinance for Food License fees seconded by Dr. Cheriyan. Mrs. DelaCruz read the Ordinance for the Food Licenses Passed on March 11, 2025.

Mr. Fedorko shared his screen and discussed the letter written to Black Bear which was in collaboration with Kayla, Sue Barker and the Borough Attorney suspending the license for Black Bear. Mr. Fedorko discussed the three options, suspending, revoking or reinstate it. Dr. Cheriyan asked Mr. Fedorko the current status of Black Bear. Mr. Fedorko stated that Black Bear is currently closed. Kayla explained this in detail mentioning that the Rental Compliance Certification has been revoked by the zoning officer of the building department. Sue Barker confirmed the State violations and discussed them in detail. Dr. Cheriyan suggested that the license for Black Bear Smoke be suspended a vote was taken and it was unanimously agreed to suspend the License. Dr. Cheriyan made a motion to suspend the license seconded by Mrs. Aquino. Mr. Fedorko mentioned that he will work on the Notice of Suspension with Kayla and the Borough Attorney.

Roll Call	Yes	No	Abstain	Absent
CHERIYAN	x			
PFANNEN	x			
CABUHAT	x			
AQUINO	x			
PLAN	x			

All members voted Yes; the License of Black Bear will be suspended as of March 11, 2025.

Ms. Amoah mentioned that she was trying to recruit people for the blood drive and sent out flyers but there was no response, she thinks she will have to try speaking with people on the spot to try and get interested donors that she could pass onto the Red Cross representative. Mr. Fedorko mentioned that Bergenfield was planning to do a 5K in May. He thought an event could be done where the community could sign up for a blood drive which mid Bergen will help. Kayla mentioned a few events coming up in the next few months. Bike with a Cop, Barbeque with a Cop, the 5K and Family Fun Day. Mrs. Delacruz mentioned the Opening Day for the Mayors Wellness Program which begins in May.

VERBAL COMMUNICATIONS

Mrs. Delacruz advised the Board Members that she was asked to remind all the members that there is a requirement of filing an annual financial disclosure form with the State and Local Finance Board. The membership website opens on April 1, 2025, due by April 30, 2025. The Borough Clerk’s office will be sending out an email with the appropriate form and this needs to be completed by April 30, 2025, after which there will be a fine. Mr. Cabuhat mentioned that this is an annual requirement.

Mr. Cabuhat thanked everyone for a good discussion. Mrs. Aquino made a motion to adjourn the meeting seconded by Mrs. Pfannen

ADJOURNMENT

There being nothing further to come before the Board, on a motion by Mrs. Pfannen seconded by Vice-President Plan and carried, the meeting was adjourned at 9:15pm.

Respectfully Submitted,

*Annemarie Delacruz
Registrar of Vital Statistics, CMR*